



राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान (नाईपर), रायबरेली

(औषध विभाग, रसायन और उर्वरक मंत्रालय, भारत सरकार के तहत एक स्वायत्त संस्थान)

NIPER
RAEBARELI

National Institute of Pharmaceutical Education and Research (NIPER), Raebareli

(An Autonomous Institute under the Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Govt. of India)

पत्रांक फा० / File No. NIPER-R/2025-26/Recruitment/Non Faculty/

दिनांक/Dated:- 10-02-2026

संलग्नक - अ / ANNEXURE - A

सूचना / NOTICE

Syllabus for Assessment Test (Stage – I, II & III) for the post of ASSISTANT REGISTRAR (NT – 001), against Advt.

No. 02/2025 (NT) Date: - 15th September 2025.

Name of the Post: - ASSISTANT REGISTRAR - (NT – 001)

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration
1.	Stage – I	General Awareness, General English, Numerical Ability, Reasoning Ability, Govt. Rules etc.	100	100	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

*Stage – I Syllabus	<p>General Awareness: Indian Constitution, Indian Economy, Culture, Indian Polity, Abbreviations, Personalities in News, Science & Technology, India Geography, History, Awards & Honors, Important Financial & Economic News, General Politics, Computer, etc.</p> <p>General English: Grammar, Articles, Fill in the Blanks, Error Correction, Comprehension, Sentence Rearrangement, Synonyms, Vocabulary, Antonyms, Verbs, Tenses, Adverbs, Unseen Passages, etc.</p> <p>Numerical Ability: Ages Problems, Number Systems, Time & Distance, Percentages, Pipes & Cisterns, Averages, Data Interpretation, Boats & Streams, Time & Work, Discounts, Mixture and Allegation, Ratio & Proportion, Profit & Loss, H.C.F. & L.C.M, Simple & Compound Interest etc.</p> <p>Reasoning Ability: Arithmetical Reasoning, Embedded Figures, Cubes & Dice, Coding-Decoding, Alphabet Series, Number Series, Number Ranking, Mirror Images, Non-Verbal Series, Clocks & Calendars, Decision Making, Blood Relations, Directions, Analogy etc.</p> <p>Government Rules: - Establishment & Administration; Central Government Service Rules (CCS, FR/SR, Pay, Leave, Pension, NPS); Allowances & TA/DA; Vigilance & RTI; Deputation, Lien & Reservation Rules; GFR, Procurement & CPWD Works; and proficiency in e-Office and MS Office.</p>
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***Stage – I is Qualifying in nature. Candidates shortlisted in Stage – I shall be called to appear in the next stage only.**

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration
1.	Stage – II	Domain Knowledge	70	70	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

**Stage – II Syllabus	Establishment & General Administration related matters, Central Government Service Rules viz. CCS (Conduct Rules), CCS (CCA Rules), CCS (Revised Pay Rules 2016), CCS (Leave Rules), CCS (Pensions Rules) FR/SR, Rules regarding allowances to Central Govt. employees Medical Rules, HRA Rules, TA/DA Rules, LTC Rules, Awareness of Central Govt. Office Procedure, Vigilance matters, National Pension System (NPS), GPF, CPF RTI Act Deputation & Lien Rules, Reservation Rules in Central Government appointment, GFR 2017, Manual for Procurement of Goods 2017, CPWD Works Manual 2019, Computer Applications, E-Office, Microsoft Office, Computer etc.
**Stage – III	Interview / Interaction / Skill Test (30 Marks) to assess his/her suitability for the post.

****Merit List shall be prepared on the basis of performance of the candidates in Stage – II & Stage – III assessment.**



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सूचना / NOTICE

Syllabus for Assessment Test (Stage – I, II & III) for the post of ADMINISTRATIVE OFFICER (NT – 002), against Advt. No. 02/2025 (NT) Date: - 15th September 2025.

Name of the Post: - ADMINISTRATIVE OFFICER - (NT – 002)

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration
1.	Stage – I	General Awareness, General English, Numerical Ability, Reasoning Ability, Govt. Rules etc.	100	100	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

*Stage – I Syllabus	<p>General Awareness: Indian Constitution, Indian Economy, Culture, Indian Polity, Abbreviations, Personalities in News, Science & Technology, India Geography, History, Awards & Honors, Important Financial & Economic News, General Politics, Computer, etc.</p> <p>General English: Grammar, Articles, Fill in the Blanks, Error Correction, Comprehension, Sentence Rearrangement, Synonyms, Vocabulary, Antonyms, Verbs, Tenses, Adverbs, Unseen Passages, etc.</p> <p>Numerical Ability: Ages Problems, Number Systems, Time & Distance, Percentages, Pipes & Cisterns, Averages, Data Interpretation, Boats & Streams, Time & Work, Discounts, Mixture and Allegation, Ratio & Proportion, Profit & Loss, H.C.F. & L.C.M, Simple & Compound Interest etc.</p> <p>Reasoning Ability: Arithmetical Reasoning, Embedded Figures, Cubes & Dice, Coding-Decoding, Alphabet Series, Number Series, Number Ranking, Mirror Images, Non-Verbal Series, Clocks & Calendars, Decision Making, Blood Relations, Directions, Analogy etc.</p> <p>Government Rules: - Establishment & Administration; Central Government Service Rules (CCS, FR/SR, Pay, Leave, Pension, NPS); Allowances & TA/DA; Vigilance & RTI; Deputation, Lien & Reservation Rules; GFR, Procurement & CPWD Works; and proficiency in e-Office and MS Office.</p>
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***Stage – I is Qualifying in nature. Candidates shortlisted in Stage – I shall be called to appear in the next stage only.**

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration
1.	Stage – II	Domain Knowledge	70	70	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

**Stage – II Syllabus	Establishment & General Administration related matters, Central Government Service Rules viz. CCS (Conduct Rules), CCS (CCA Rules), CCS (Revised Pay Rules 2016), CCS (Leave Rules), CCS (Pensions Rules) FR/SR, Rules regarding allowances to Central Govt. employees Medical Rules, HRA Rules, TA/DA Rules, LTC Rules, Awareness of Central Govt. Office Procedure, Vigilance matters, National Pension System (NPS), GPF, CPF RTI Act Deputation & Lien Rules, Reservation Rules in Central Government appointment, GFR 2017, Manual for Procurement of Goods 2017, CPWD Works Manual 2019, Computer Applications, E-Office, Microsoft Office, Computer etc.
**Stage – III	Interview / Interaction / Skill Test (30 Marks) to assess his/her suitability for the post.

****Merit List shall be prepared on the basis of performance of the candidates in Stage – II & Stage – III assessment.**



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सूचना / NOTICE

Syllabus for Assessment Test (Stage – I & II) for the post of ASSISTANT GRADE – II (NT – 003), against Advt. No. 02/2025 (NT) Date: - 15th September 2025.

Name of the Post: - ASSISTANT GRADE – II - (NT – 003)

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration #
1.	Stage – I	General Awareness, General English, Numerical Ability, Reasoning Ability	100	100	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

#Relaxation in time shall be given to the candidates of PwBD category as per rule.

*Stage – I Syllabus	<p>General Awareness: Indian Constitution, Indian Economy, Culture, Indian Polity, Abbreviations, Personalities in News, Science & Technology, India Geography, History, Awards & Honors, Important Financial & Economic News, General Politics, Computer, etc.</p> <p>General English: Grammar, Articles, Fill in the Blanks, Error Correction, Comprehension, Sentence Rearrangement, Synonyms, Vocabulary, Antonyms, Verbs, Tenses, Adverbs, Unseen Passages, etc.</p> <p>Numerical Ability: Ages Problems, Number Systems, Time & Distance, Percentages, Pipes & Cisterns, Averages, Data Interpretation, Boats & Streams, Time & Work, Discounts, Mixture and Allegation, Ratio & Proportion, Profit & Loss, H.C.F. & L.C.M, Simple & Compound Interest etc.</p> <p>Reasoning Ability: Arithmetical Reasoning, Embedded Figures, Cubes & Dice, Coding-Decoding, Alphabet Series, Number Series, Number Ranking, Mirror Images, Non-Verbal Series, Clocks & Calendars, Decision Making, Blood Relations, Directions, Analogy etc.</p>
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*Stage – I is Qualifying in nature. Candidates shortlisted in Stage – I shall be called to appear in the next stage only.

Sl. No.	Stage	Subject	Number of MCQ Questions	Maximum Marks	Negative Marking	Duration #
1.	Stage – II	Domain Knowledge	70	70	With negative marking of 0.25 marks (1/4) for every wrong answer.	90 Min.

#Relaxation in time shall be given to the candidates of PwBD category as per rule.

**Stage – II Syllabus	Establishment & General Administration related matters, Central Government Service Rules viz. CCS (Conduct Rules), CCS (CCA Rules), CCS (Revised Pay Rules 2016), CCS (Leave Rules), CCS (Pensions Rules) FR/SR, Rules regarding allowances to Central Govt. employees Medical Rules, HRA Rules, TA/DA Rules, LTC Rules, Awareness of Central Govt. Office Procedure, Vigilance matters, National Pension System (NPS), GPF, CPF RTI Act Deputation & Lien Rules, Reservation Rules in Central Government appointment, GFR 2017, Manual for Procurement of Goods 2017, CPWD Works Manual 2019, Computer Applications, E-Office, Microsoft Office, Computer etc.
**Stage – III	Skill Test (30 Marks) to assess his/her suitability for the post.

**Merit List shall be prepared on the basis of performance of the candidates in Stage – II & Stage – III assessment.